



Port Colborne Public Library Board

MINUTES of the 10th Regular Board Meeting of 2019

Tuesday, December 10, 2019, 6:00 p.m.

Port Colborne Public Library, Auditorium

310 King St., Port Colborne, ON

Present: Michael Cooper (Chair), Brian Beck, Valerie Catton, Harmony Cooper, Jeanette Frenette, Ann Kennerly, Cheryl MacMillan
Staff: Susan Therrien (Director of Library Services/Board Secretary)
Regrets: Councilor Mark Bagu, Bryan Ingram (Vice-Chair), Scott Luey (CEO), Peter Senese (Treasurer)

1. Call to Order:

The Chair called the meeting to order at 6:00 p.m.

2. Chair's Remarks:

Mr. Cooper welcomed the Board.

3. Declaration of Conflict of Interest:

Nil.

4. Adoption of the Agenda:

Moved by V. Catton

Seconded by C. MacMillan

19:067 That the agenda be adopted.

CARRIED.

5. Approval of the Minutes of the Previous Meeting:

Moved by J. Frenette

Seconded by B. Beck

19:068 That the minutes of the November 12, 2019 meeting be adopted with one correction.

CARRIED.



6. Business Arising from the Minutes:

Nil.

7. Delegations and Presentations:

Nil.

8. Consent Items:

8.1. Circulation Report

8.2. Financial Statement

8.3. Public Relations Report

8.4. Media Items

Moved by B. Beck

Seconded by J. Frenette

19:069 That Consent Items 8.1 to 8.4 be received for information purposes.
CARRIED.

9. Discussion Items:

9.1. Accessible Universal Washroom

Report received from S. Therrien.

9.2. Capital Budget 2020

Moved by C. MacMillan

Seconded by A. Kennerly

19:070 That the revised 2020 Capital Budget be approved as presented.
CARRIED.

9.3. Director's Report

9.3.1. Evergreen Integrated Library System

The Director reported on the status of the migration to the new ILS.



9.3.2. "Let's Talk About..." Series

The "Supporting Loved Ones with Mental Health Issues and Addictions" event was cancelled due to inclement weather and will be rescheduled. A session on tenant rights and responsibilities will be held in February.

9.3.3. CanadaHelps

The library has registered with CanadaHelps and will go live in January 2020.

9.3.4. Photo Competition #PortColborneProud

The Library has partnered with the Economic Development division to help promote Port Colborne. The contest runs Nov. 28, 2019 to Jan. 31, 2020.

9.3.5. Staff Updates

Report received from S. Therrien.

9.3.6. Health & Safety and Citizen Incidents

Report received from S. Therrien.

9.3.7. Meetings, Workshops, and Training

Report received from S. Therrien.

Moved by C. MacMillan

Seconded by A. Kennerly

19:071 That the Director's Report be received for information purposes.
CARRIED.

9.4. Board Self-Evaluation

Completed forms are to be submitted to the Chair.

10. Decision Items



10.1. 2020 Board Meeting Dates

Moved by B. Beck
Seconded by C. MacMillan

19:072 That the 2020 Library Board meeting dates be approved as presented.
CARRIED

10.2. Policies

- 10.2.1. Indigenous Awareness and Reconciliation
- 10.2.2. Library Reserves
- 10.2.3. Fundraising
- 10.2.4. Partnerships and Sponsorship
- 10.2.5. Volunteers in the Library
- 10.2.6. Children's Services
- 10.2.7. Teen Services
- 10.2.8. Art Exhibits

Moved by A. Kennerly
Seconded by V. Catton

19:073 That items 10.2.1 to 10.2.8 be approved as presented.
CARRIED

11. Board Members' Items:

Nil.

12. Notices of Motion:

Nil.

13. Date of the Next Meeting:

Tuesday, January 7, 2020 at 6:15 p.m.
Port Colborne Public Library, Auditorium
310 King St., Port Colborne, ON



14. Adjournment:

Moved by B. Beck

Seconded by C. MacMillan

19:073 That the meeting be adjourned at 6:55 p.m.
CARRIED.

Michael Cooper
Board Chair
January 7, 2020

Susan Therrien, Director of Library Services
Board Secretary
January 7, 2020