

# Request for Relief from Sign By-law

This form represents a request for Relief from Sign By-law within the City of Port Colborne. The property in question requesting the relief from such By-law will be posted on the City's website. Citizens can review the request and submit comments in regards to the relief from By-law request. By-law Services will review comments and make a final decision on the request within 45 days of submission. In order for By-law Services to proceed with a request for a relief from a By-law, it is required that you complete this form in **FULL** including your signature and date.

Requestor Information:

**Would you like to pay for this application online? \***

No (Payment must be made in person at City Hall before application will be reviewed by City staff)

Yes (Credit Card payments only)

**First name \***

Annii

**Last name \***

Okonkwo

**Are you the property owner? \***

Yes

No

**Address \***

**City \***

**Postal Code \***

**Is the property address in question the same as above? \***

Yes

No

**Email \***

**Phone Number \***

**Proposed Sign Location \***

690 Elm Street, Port Colborne

**Is the Sign location on a Regional Road? \***

Yes

No

**Is the Sign adjacent to a driveway? \***

Yes

No

**Is the Sign encroaching on City property? \***

Yes

No

**Is there an existing Site Plan Agreement? \***

Yes

No

**Have you applied for a Sign permit? \***

Yes

No

**Sign Dimensions \***

7 feet by 15 feet

**Please upload file of the Site Plan and Elevation(s) \***

**File Name**



Topwide - Site Sign.pdf

161.3 KB

**Reason for application \***

We would like to erect a very pleasing sign on our site that would showcase the wonderful development coming to Port Colborne. The 7' x 15' sign would be on a beautiful 4' skirt to avoid the sign being covered by snow during the winter months while still displaying the upcoming development. It would be disastrous to have such a nice sign destroyed due to weather conditions during the fall/winter, this ensures that will not be the case.

**Disclaimer:** The personal information requested on this form is being collected for the purpose of conducting a By-law Enforcement investigation and may be shared with the applicable departments and agencies for the purpose of initiating action. Collection of personal information is governed, authorized, and protected by the Freedom of Information and Protection of Privacy Act. By providing this information, you consent to its use for the above purposes.

Signature \*

Date

7/20/2023



A handwritten signature in black ink, appearing to be 'A. W. W.' with a stylized flourish at the end.

# Payment page Request for Relief from Sign By-law

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Application fee: \$810.00

# Thank You.

Your request for Relief from Sign By-law Application has been submitted.

City staff will now review your application and be in contact with you with-in 45 days to provide you with a response.

**Please note:** If making payment in person, the application will not be reviewed until payment is recieved.

If you have any questions, call 905-835-2900 x200 or email [bylawenforcement@portcolborne.ca](mailto:bylawenforcement@portcolborne.ca).

15'



The Elms - Port Colborne Ground Sign  
Double Sided - 105 sq. ft Each Display Face. - 6" x 6" posts in concrete  
Scale: 1/2" = 1'